

Creating Physical Inventory Document (PID)

Procedure

1. Access the transaction using:

SAP Graphical User Interface (SAP GUI)

Transaction code	MI31
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2. On the Initial Screen, fill-in the following:

Field name	User action and values	Comment
<i>Plant</i>	Ex. <i>BP10</i>	Plant on which inventory is carried on
<i>Storage Location</i>	Ex. <i>0001</i>	where materials are stored
<i>Material Marked for Deletion</i>	Ex. <i>Unchecked</i>	To exclude items which are already marked for deletion (inactive)
<i>Control</i>	Ex. <i>Select data and issue log</i>	To provide control for the user to select list of items to be included in the document
<i>Name of Session</i>	Ex. <i>BP02MMM0001</i>	For identification of who created the PID Format: Plant + Initials + Sloc
<i>Issue Log</i>	Ex. <i>Checked</i>	Specifies that a log is issued onscreen after processing.
<i>Max. No. Items / Doc</i>	Ex. <i>300</i>	To maximize line items of each documents
Selection Acc. to Stock Balance		
<i>Unrestricted Use</i>	Ex. <i>Checked</i>	Indicates that the unrestricted-use stock is affected by the transaction (goods movement, physical inventory).
<i>Incl. Mats Subj. to Phys. Inv.</i>	Ex. <i>Checked</i>	Selects for physical inventory those materials for which a physical inventory has already been carried out.
Data in Phys. Inv. Docmt Header		
<i>Planned Count Data</i>		Indicates the date on which the physical inventory count is to take place.
<i>Set posting block</i>	Ex. <i>Checked</i>	Indicates that no goods movements involving the materials listed in the physical inventory document can be posted for the duration of a physical inventory count.

Selected Data for Phys. Inventory Docmts W/o Special Stock



Database Selections

Material	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="button" value="→"/>
Plant	BP02	to	<input type="text"/>	<input type="button" value="→"/>
Storage Location	0001	to	<input type="text"/>	<input type="button" value="→"/>
Material Type	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Material Group	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Storage Bin Description	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
<input type="checkbox"/> Materials Marked for Deletion				

Control

Select data and issue log
 Generate Batch Input
 Create dcmts directly

Name of Session
 Hold processed sessions

Issue Log
Max. No. Items/Doc.
No. Mtls to be Included

Selection Acc. to Stock Balance

Data in Phys. Inv. Docmt Header

Planned Count Date Set posting block
Physical Inventory Number Freeze book inv.bal.
Phys. Inventory Ref.




Click Acc. to Stck button in Selection Acc. to Stock Balance.

Selection Acc. to Stock Balance

Threshold Value for Stock Exclude from selectio
SP Threshold Value for VO Mat. Exclude from selectio

Only Materials with Zero Stock
 Only Materials W/o Zero Stock
 Only Materials with Negative Stock

Stock Types
 Unrestricted Use Incl. Matls Subj. to Phys. Inv.
 In Quality Inspection Incl. Btchs Subj. to PhysInv
 Blocked
 Value-Only Matls



3. Click the **Execute**  button. List of per Material, Stock Type and Batch will be displayed.

Selected Data for Phys. Inventory Docmts W/o Special Stock

Generate Session Create Documents

*** Statistics ***
 Total No. Stock Mgmt Units for Phys. Inventory 1,945
 No. of Possible Phys. Inv. Docmt Items 1,945
 No. of Errors Found 0

Plnt SLoc Material Msg. Note	Batch	STy Bin	Matl Group	PhysInvDoc Status
<input type="checkbox"/> BP10 0001 FG00035	000001	1	CDOFFPM001	
<input type="checkbox"/> BP10 0001 FG00035	000001	2	CDOFFPM001	
<input type="checkbox"/> BP10 0001 FG00035	000001	4	CDOFFPM001	
<input type="checkbox"/> BP10 0001 FG00286	000001	1	CDOFFPM001	
<input type="checkbox"/> BP10 0001 FG00286	000001	2	CDOFFPM001	
<input type="checkbox"/> BP10 0001 FG00286	000001	4	CDOFFPM001	
<input type="checkbox"/> BP10 0001 FG00359	0000000031	1	CDOFFPM001	
<input type="checkbox"/> BP10 0001 FG00359	0000000031	2	CDOFFPM001	
<input type="checkbox"/> BP10 0001 FG00359	0000000031	4	CDOFFPM001	
<input type="checkbox"/> BP10 0001 FG00359	000001	1	CDOFFPM001	

4. Click **Select All**  button to select all line items and then click **Create Documents**  button. List of Physical Inventory Documents created will be displayed.

Physical Inventory Documents Were Created Directly

Show Result

*** Statistics ***
 Total No. Stock Mgmt Units for Phys. Inventory 1,945
 No. of Phys. Inv. Docmt Items Directly Created 1,945
 No. of Errors Found 0

Plnt SLoc Material Msg. Note	Batch	STy Bin	Matl Group	PhysInvDoc Status
BP10 0001 FG00035	000001	1	CDOFFPM001	100003693 Create Docmt
BP10 0001 FG00035	000001	2	CDOFFPM001	100003693 Create Docmt
BP10 0001 FG00035	000001	4	CDOFFPM001	100003693 Create Docmt
BP10 0001 FG00286	000001	1	CDOFFPM001	100003693 Create Docmt
BP10 0001 FG00286	000001	2	CDOFFPM001	100003693 Create Docmt
BP10 0001 FG00286	000001	4	CDOFFPM001	100003693 Create Docmt
BP10 0001 FG00359	0000000031	1	CDOFFPM001	100003693 Create Docmt
BP10 0001 FG00359	0000000031	2	CDOFFPM001	100003693 Create Docmt
BP10 0001 FG00359	0000000031	4	CDOFFPM001	100003693 Create Docmt
BP10 0001 FG00359	000001	1	CDOFFPM001	100003693 Create Docmt

Result

Physical Inventory Documents have been created for items in storage location 0001.



To create PID for **Stock Types: In Quality Inspection**, repeat nos 1 - 4.

Field name	User action and values	Comment
Selection Acc. to Stock Balance		
<i>In Quality Inspection</i>	<i>Ex. Checked</i>	Indicates that the stock in quality inspection is affected by the transaction (goods movement, physical inventory).
<i>Incl. Matls Subj. to Phys. Inv.</i>	<i>Ex. Checked</i>	Selects for physical inventory those materials for which a physical inventory has already been carried out.

Stock Types

Unrestricted Use

In Quality Inspection

Blocked

Value-Only Matls

Incl. Matls Subj. to Phys. Inv.

Incl. Btchs Subj. to PhysInv



To create PID for **Stock Types: Blocked**, repeat nos 1 - 4.

Field name	User action and values	Comment
Selection Acc. to Stock Balance		
<i>Blocked</i>	<i>Ex. Checked</i>	Indicates that the blocked stock is affected by the transaction/event (goods movement, physical inventory).
<i>Incl. Matls Subj. to Phys. Inv.</i>	<i>Ex. Checked</i>	Selects for physical inventory those materials for which a physical inventory has already been carried out.

Stock Types

Unrestricted Use

In Quality Inspection

Blocked

Value-Only Matls

Incl. Matls Subj. to Phys. Inv.

Incl. Btchs Subj. to PhysInv

Displaying List of Physical Inventory Documents (PID)

Procedure

1. Access the transaction using:

SAP Graphical User Interface (SAP GUI)

Transaction code	MI24
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2. On the Initial Screen, fill-in the following:

Field name	User action and values	Comment
<i>Plant</i>	Ex. <i>BP10</i>	Plant on which inventory is carried on
<i>List Display</i>	Ex. <i>Group by Physical Inventory Document</i>	To group list by PID; for ease in viewing
<i>Storage Location</i>	Ex. Blank	Optional, to display list per storage location or just display all PID

Physical Inventory List

Database Selection

Material

Plant to

Storage Location to

Batch to

Physical Inventory Document to

Physical Inventory Number to

Status Sel. for

Phys. Inventory Documents

Phys. Inventory Items

List Scope

Special Stock to

Fiscal Year to

Count Date to

Planned Count Date to

Phys. Inventory Ref. to

Reason for Inventory Diff. to

Threshold Value

Display Options

Layout


List Display

Single List

Group by Plant and Storage Location

Group by Physical Inventory Document

3. Click the **Execute**  button. List per PID will be displayed.

Physical Inventory List				
 Post Difference Change Count Enter Cou				
PhysInvDoc	Plnt	SLoc	Period S	Phys. inv. no.
Item	Material	Batch	Phys. inv. status	Stock type
100001513 BP10 0001 012011				
<input type="checkbox"/>	1	FG88603	000001	Cnted, adj., deleted Warehouse
<input type="checkbox"/>	2	FG88603	000001	Cnted, adj., deleted Quality inspection
<input type="checkbox"/>	3	FG88603	000001	Cnted, adj., deleted Blocked
<input type="checkbox"/>	4	FG88603	100710	Cnted, adj., deleted Warehouse
<input type="checkbox"/>	5	FG88603	100710	Cnted, adj., deleted Quality inspection
<input type="checkbox"/>	6	FG88603	100710	Cnted, adj., deleted Blocked
<input type="checkbox"/>	7	FG88603	100810	Cnted, adj., deleted Warehouse
<input type="checkbox"/>	8	FG88603	100810	Cnted, adj., deleted Quality inspection
<input type="checkbox"/>	9	FG88603	100810	Cnted, adj., deleted Blocked
100001514 BP10 0001 012011				
<input type="checkbox"/>	1	FG88603	1021116	Cnted, adj., deleted Blocked
<input type="checkbox"/>	2	FG88603	1021179	Cnted, adj., deleted Warehouse
<input type="checkbox"/>	3	FG88603	1021179	Cnted, adj., deleted Quality inspection
<input type="checkbox"/>	4	FG88603	1021179	Cnted, adj., deleted Blocked
<input type="checkbox"/>	5	FG88603	1031175	Cnted, adj., deleted Warehouse
<input type="checkbox"/>	6	FG88603	1031175	Cnted, adj., deleted Quality inspection
<input type="checkbox"/>	7	FG88603	1031175	Cnted, adj., deleted Blocked
<input type="checkbox"/>	8	FG88603	1041175	Cnted, adj., deleted Warehouse
<input type="checkbox"/>	9	FG88603	1041175	Cnted, adj., deleted Quality inspection
<input type="checkbox"/>	10	FG88603	1041175	Cnted, adj., deleted Blocked
<input type="checkbox"/>	11	FG88603	1051175	Cnted, adj., deleted Warehouse
<input type="checkbox"/>	12	FG88603	1051175	Cnted, adj., deleted Quality inspection
<input type="checkbox"/>	13	FG88603	1051175	Cnted, adj., deleted Blocked
<input type="checkbox"/>	14	FG88603	12291067	Cnted, adj., deleted Warehouse
<input type="checkbox"/>	15	FG88603	12291067	Cnted, adj., deleted Quality inspection
<input type="checkbox"/>	16	FG88603	12291067	Cnted, adj., deleted Blocked
<input type="checkbox"/>	17	FG88603	12291075	Cnted, adj., deleted Warehouse
<input type="checkbox"/>	18	FG88603	12291075	Cnted, adj., deleted Quality inspection
<input type="checkbox"/>	19	FG88603	12291075	Cnted, adj., deleted Blocked
<input type="checkbox"/>	20	FG88603	12291079	Cnted, adj., deleted Warehouse

Result

List of items per PID will be displayed.

Deleting Physical Inventory Documents (PID)

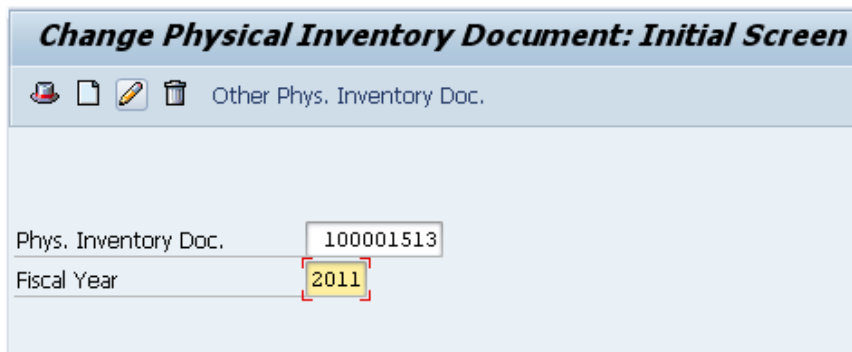
Procedure

1. Access the transaction using:
SAP Graphical User Interface (SAP GUI)

Transaction code	MI02
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2. On the Initial Screen, fill-in the following:

Field name	User action and values	Comment
<i>Phys. Inventory Doc.</i>	Ex. 100001513	PID to be deleted
<i>Fiscal Year</i>	Ex. 2011	Year on which PID was created




Change Physical Inventory Document: Initial Screen

Other Phys. Inventory Doc.

Phys. Inventory Doc. 100001513

Fiscal Year 2011

3. Click the **Delete**  button. A confirmation message will be displayed. Click **Yes** to confirm or **No** to cancel deletion

Result

PID deleted. New PID number for the items in the deleted PID can now be regenerated.

Printing Physical Inventory Document

Procedure



1. Access the transaction using:
SAP Graphical User Interface (SAP GUI)








Transaction code	MI21
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2. On the Initial Screen, fill-in the following:

Field name	User action and values	Comment
<i>Fiscal Year</i>	Ex. 2011	Year when PID was created
<i>Plant</i>	Ex. Bp10	Plant on which PID was carried out

Print Physical Inventory Document


 

Physical Inventory Document	<input style="background-color: yellow;" type="text"/>	to	<input type="text"/>		
Fiscal Year	2011	to	<input type="text"/>		
Plant	Bp10	to	<input type="text"/>		
Storage Location	<input type="text"/>	to	<input type="text"/>		
Planned Count Date	<input type="text"/>	to	<input type="text"/>		
Physical Inventory Number	<input type="text"/>	to	<input type="text"/>		
Phys. Inventory Ref.	<input type="text"/>	to	<input type="text"/>		

Grouping Criterion					
Material Group	<input type="text"/>	to	<input type="text"/>		
Storage Bin	<input type="text"/>	to	<input type="text"/>		

Status Selection for					
<input type="checkbox"/> Phys. Inventory Documents					
<input type="checkbox"/> Phys. Inventory Items					

Setting					
<input type="checkbox"/> Sort By Special Stock					
Output Device	<input type="text"/>				
<input type="checkbox"/> New Spool Request					
<input type="checkbox"/> Expand Value-Only Mats					
Sorting of Serial Numbers	<input type="text"/>				

3. Click **Execute**  button. A Print Dialog box will appear, click **Print**. Printout like the one below will be displayed.

```

Plant           : BP10
Description     : Paso De Blas Factory Stores
Phys. inv. doc. : 100001511
Created by     : MISLRB
Planned count date : 01/21/2011
Phys. inv. reference:
Phys. inv. no. :
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```

Itm	Material Mat. short text Status of item	Batch	SLoc Stor. bin Stock type Counted qty. Un
001	FG35018 FG-CDO LUNCHEON HAM .220K cnted, recntd, deleted	000001	0001 Warehouse _____ PAC
002	FG35018 FG-CDO LUNCHEON HAM .220K cnted, recntd, deleted	000001	0001 Quality inspection _____ PAC
003	FG35018 FG-CDO LUNCHEON HAM .220K cnted, recntd, deleted	000001	0001 Blocked _____ PAC
004	FG35018 FG-CDO LUNCHEON HAM .220K cnted, recntd, deleted	109110101	0001 Warehouse _____ PAC
005	FG35018 FG-CDO LUNCHEON HAM .220K cnted, recntd, deleted	109110101	0001 Quality inspection _____ PAC
006	FG35018 FG-CDO LUNCHEON HAM .220K cnted, recntd, deleted	109110101	0001 Blocked _____ PAC
007	FG35018 FG-CDO LUNCHEON HAM .220K cnted, recntd, deleted	1229100101	0001 Warehouse _____ PAC
008	FG35018 FG-CDO LUNCHEON HAM .220K cnted, recntd, deleted	1229100101	0001 Quality inspection _____ PAC

Result

You now have a hard copy of the PID. Use that copy to record the count of material. This will then be used as reference in entering the material count in the next process.

Entering Inventory Count

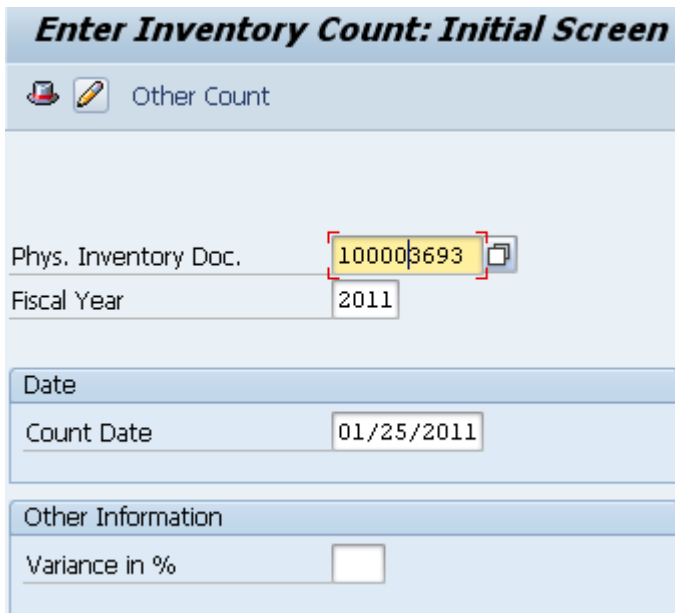
Procedure

1. Access the transaction using:
SAP Graphical User Interface (SAP GUI)

Transaction code	MI04
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2. On the Initial Screen, fill-in the following:

Field name	User action and values	Comment
<i>Phys. Inventory Doc.</i>	Ex. 100003693	PID no
<i>Fiscal Year</i>	Ex. 2011	Year when PID was created
<i>Count Date</i>	Ex. 01/25/2011	Date of the actual inventory count



Enter Inventory Count: Initial Screen

Other Count

Phys. Inventory Doc. 100003693


Fiscal Year 2011

Date

Count Date 01/25/2011

Other Information

Variance in %

3. Press **Enter** or click the **Collective Processing**  button. List of items contained in the document will be displayed.

Enter Inventory Count 100003693: Collect.Processing

Physical Inventory History Set Zero Count Other Count

Plant BP10 Paso De Blas Factory Stores
 Stor. Loc. 0001 FPM FG Whse.

Items

Item	Material	Batch	Sales Value	Quantity	UnE	ZC
	Material Description		STy	Quantity		SKU
1	FG00035	000001		100	PAC	<input type="checkbox"/>
	FG-HOL.CDOG FLONG (12PCS) 1.00K		1	100	PAC	
2	FG00035	000001			PAC	<input checked="" type="checkbox"/>
	FG-HOL.CDOG FLONG (12PCS) 1.00K		2	0	PAC	
3	FG00035	000001			PAC	<input checked="" type="checkbox"/>
	FG-HOL.CDOG FLONG (12PCS) 1.00K		4	0	PAC	
4	FG00286	000001		100	PAC	<input type="checkbox"/>
	FG-CDO HolHam (ExWt) 1k w/ FREE Hol Bag		1	100	PAC	
5	FG00286	000001			PAC	<input checked="" type="checkbox"/>
	FG-CDO HolHam (ExWt) 1k w/ FREE Hol Bag		2	0	PAC	
6	FG00286	000001			PAC	<input checked="" type="checkbox"/>
	FG-CDO HolHam (ExWt) 1k w/ FREE Hol Bag		4	0	PAC	
7	FG00359	0000000031		100	PAC	<input type="checkbox"/>
	FG-CDO IDOL CDOG GO-BALLS .500K		1	100	PAC	
8	FG00359	0000000031			PAC	<input checked="" type="checkbox"/>
	FG-CDO IDOL CDOG GO-BALLS .500K		2	0	PAC	
9	FG00359	0000000031			PAC	<input checked="" type="checkbox"/>
	FG-CDO IDOL CDOG GO-BALLS .500K		4	0	PAC	

Entry 1 of 300

- Enter the actual count for each material. Check the corresponding **ZC** column for items with zero (0) inventory. Click any of the *Page* navigation tools to proceed from one page to another.
- Click **Save** button to save count.

Result

Count has been assigned for each material in the PID.

Changing Inventory Count

Procedure


1. Access the transaction using:
SAP Graphical User Interface (SAP GUI)

Transaction code	MI05
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2. On the Initial Screen, fill-in the following:

Field name	User action and values	Comment
<i>Phys. Inventory Doc.</i>	Ex. 100003693	PID no
<i>Fiscal Year</i>	Ex. 2011	Year when PID was created

The screenshot shows the 'Change Inventory Count: Initial Screen' in SAP GUI. At the top, there is a title bar with the text 'Change Inventory Count: Initial Screen' and a toolbar with a printer icon and a pencil icon labeled 'Other Count'. Below the title bar, there are two input fields: 'Phys. Inventory Doc.' with the value '100003693' and a copy icon, and 'Fiscal Year' with the value '2011'. At the bottom, there is a section titled 'Other Information' with a 'Variance in %' field and an empty input box.

3. Press **Enter** or click the **Collective Processing**  button. List of items contained in the document will be displayed.

Change Inventory Count 100003693 : Collect.Processing

Physical Inventory History Other Count

Plant Paso De Blas Factory Stores
 Stor. Loc. FPM FG Whse.

Items

Item	Material	Batch	Sales Value	Quantity	UnE	ZC
	Material Description		STy	Quantity		SKU
1	FG00035	000001		<input type="text" value="200"/>	PAC	<input type="checkbox"/>
	FG-HOL.CDOG FLONG (12PCS) 1.00K		1	<input type="text" value="200"/>	PAC	
2	FG00035	000001		<input type="text" value=""/>	PAC	<input checked="" type="checkbox"/>
	FG-HOL.CDOG FLONG (12PCS) 1.00K		2	<input type="text" value="0"/>	PAC	
3	FG00035	000001		<input type="text" value=""/>	PAC	<input checked="" type="checkbox"/>
	FG-HOL.CDOG FLONG (12PCS) 1.00K		4	<input type="text" value="0"/>	PAC	
4	FG00286	000001		<input type="text" value="100"/>	PAC	<input type="checkbox"/>
	FG-CDO HolHam (ExWt) 1k w/ FREE Hol Bag		1	<input type="text" value="100"/>	PAC	
5	FG00286	000001		<input type="text" value=""/>	PAC	<input checked="" type="checkbox"/>
	FG-CDO HolHam (ExWt) 1k w/ FREE Hol Bag		2	<input type="text" value="0"/>	PAC	
6	FG00286	000001		<input type="text" value=""/>	PAC	<input checked="" type="checkbox"/>
	FG-CDO HolHam (ExWt) 1k w/ FREE Hol Bag		4	<input type="text" value="0"/>	PAC	
7	FG00359	0000000031		<input type="text" value="100"/>	PAC	<input type="checkbox"/>
	FG-CDO IDOL CDOG GO-BALLS .500K		1	<input type="text" value="100"/>	PAC	
8	FG00359	0000000031		<input type="text" value=""/>	PAC	<input checked="" type="checkbox"/>
	FG-CDO IDOL CDOG GO-BALLS .500K		2	<input type="text" value="0"/>	PAC	
9	FG00359	0000000031		<input type="text" value=""/>	PAC	<input checked="" type="checkbox"/>
	FG-CDO IDOL CDOG GO-BALLS .500K		4	<input type="text" value="0"/>	PAC	

Entry 1 of 300

4. Enter the new value for the count for each material. Check the corresponding **ZC** column for items with zero (0) inventory. Click any of the *Page* navigation tools  to proceed from one page to another.

5. Click **Save**  button to save count.

Result

Count has been changed for each material in the PID.

Displaying Inventory Count

Procedure

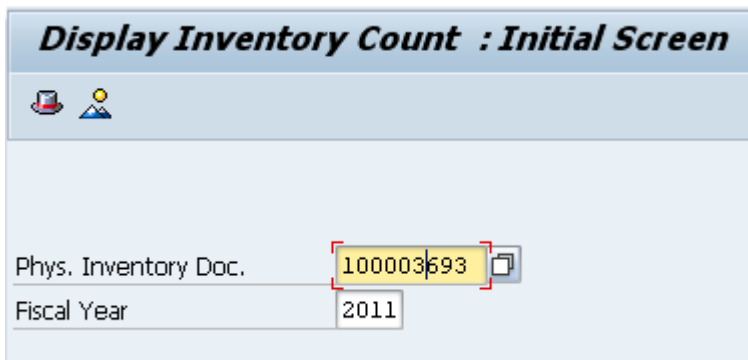
1. Access the transaction using:

SAP Graphical User Interface (SAP GUI)

Transaction code	MI06
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2. On the Initial Screen, fill-in the following:

Field name	User action and values	Comment
<i>Phys. Inventory Doc.</i>	Ex. 100003693	PID no
<i>Fiscal Year</i>	Ex. 2011	Year when PID was created



Result

List of items contained in the document will be displayed.

List Count Differences

Procedure

1. Access the transaction using:

Option 1: SAP Graphical User Interface (SAP GUI)

SAP ECC menu	Logistics → Logistics Execution → Internal Whse Processes → Physical Inventory → In Inventory Management → Difference → Difference List
Transaction code	MI20

2. On the initial screen, enter the following values:

Field name	User action and values
<i>Plant</i>	
<i>Physical Inventory Document</i>	<i>Enter your inventory document number if not already proposed by system</i>

3. Choose **Execute**.

Result

The system generates a report of count differenced which can be printed if required.

Recount

Use

This step is only necessary if the warehouse manager or controller decides to recount a material.

Procedure

1. Access the transaction using the following navigation option:

Option 1: SAP Graphical User Interface (SAP GUI)

SAP ECC menu	Logistics → Logistics Execution → Internal Whse Processes → Physical Inventory → In Inventory Management → Count Results → Recount
Transaction code	MI11

2. On the initial screen, enter the following values and choose **Enter**.

Field name	User action and values
<i>Physical Inventory Document</i>	Enter your physical inventory document number
<i>Planned Count date</i>	<i>Change if different from original planned count date</i>

3. Select materials to recount and choose **Save**.

4. Repeat steps from Printing of PI documents.

Result

A new physical inventory document is created.

Post Differences

Use

Once the count is reviewed by the Warehouse Manager, the Warehouse Monitoring can post the inventory count differences.

Procedure

1. Access the transaction using the following navigation option:

Option 1: SAP Graphical User Interface (SAP GUI)

SAP ECC menu	Logistics → Logistics Execution → Internal Whse Processes → Physical Inventory → In Inventory Management → Difference → Difference List
Transaction code	MI20

2. On the initial screen, enter the following values:

Field name	User action and values
<i>Plant</i>	
<i>Physical Inventory Document</i>	Enter your Physical Inventory Document number if not yet proposed by system

3. Choose **Execute**.
4. On the **List of Inventory Differences screen**, select the relevant document(s) and choose **Post Difference**.
5. On the following screen choose **Save**.

Result

1. The system generates material document(s), accounting document(s), and controlling document(s).
2. Financial Postings

Posting Key	Account	Description	Note
89 / 99	131000 or 135010 or 133000	Inventory raw materials Trading goods Semi - finished products	Depending on material type
91 / 81	520010	Gain / Loss - inventory diffs	

Appendix

Reversal of Process Steps

See the *Recount* section for the reversal handling. Alternatively input errors can be corrected by going through the complete process again.

Design Consideration / Assumptions

Due to the delay between a material movement and the posting of that movement, there is a short-term discrepancy between actual warehouse stock and book inventory. To avoid such a discrepancy during physical inventory, materials can be blocked for posting during the physical inventory. The inventory count and adjustment scenario does not block materials as this step is only necessary if physical counts were to take place during normal operations.

You can set a posting block in the following two ways, if required:

- You block the relevant materials when you enter the physical inventory document. This is recommended if you create the physical inventory document immediately before the count.
- You block the relevant materials later by changing the posted physical inventory document. This is recommended if you do not create the physical inventory document immediately before the count.

The posting block is automatically cancelled when you post the counting results for the physical inventory document.